



## IICWG VIII PLENARY ACTION ITEMS

Status as of October 20, 2008

- 8-1 Continue to personally engage other national ice services to actively participate in IICWG. Next meeting efforts will be made to have the participation of Japan and Argentina.  
**Responsible:** Co-Chairs, Eric Madsen, and all members  
**Date:** On Going
- 8-2 Draft and send a letter of support from the IICWG to Cathleen Geiger supporting her research proposal.  
**Responsible:** Eric Madsen to draft, circulate for signature and send.  
**Due Date:** October 30, 2007  
**Status:** Closed. Letter was sent by Pablo Clemente-Colón. Dr. Geiger did not receive an NSF grant.
- 8-3 Send a letter of support from the IICWG to CSA supporting the full funding of the RADARSAT-C program and advocate mission integration with Sentinel-1 and flexible data policy.  
**Responsibility:** John Falkingham to draft, circulate for comment; Chairs to send  
**Due Date:** December 25, 2007  
**Status:** Closed. Letter was sent March 10, 2008
- 8-4 Distribute a copy of the signed IICWG Charter to all members as well as send to the NSIDC for inclusion on the IICWG web site  
**Responsible:** Eric Madsen  
**Due Date:** November 15, 2007  
**Status:** Closed. Charter is on the IICWG Website.
- 8-5 Request for an IICWG representative to attend the annual ICETECH meeting in Calgary, Canada, to present the IICWG and report back to IICWG on the meeting.  
**Responsible:** CIS  
**Due Date:** July 28, 2008  
**Status:** Closed. Marie-France Gauthier attended
- 8-6 Eric Madsen to send an email notifying each IICWG member that the press release has been released.  
**Responsible:** Eric Madsen  
**Due Date:** As soon as the Press Release is released  
**Status:** Closed.
- 8-7 Each service to report back to Eric Madsen, [eric.madsen@noaa.gov](mailto:eric.madsen@noaa.gov), any feed back, questions, comments or inquires they may receive about the press release. Results to be reported at the next IICWG meeting.  
**Responsible:** Ice Service Directors/Heads  
**Due Back:** As requests are received.



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- Status:** Closed. A few comments were received from various Ice Services.
- 8-8 Each presenter at the IICWG VIII meeting to send Scott Rogerson of the IIP info on their agencies and their bios and background, which will be placed on the IICWG web site. Scott will send out a template.  
**Responsible:** All IICWG VIII Presenters  
**Due Date:** December 15, 2007  
**Status:** Open. Some presenters have sent their material but not all. Yearbook has been posted on the IICWG website.
- 8-9 The organizing committee of IICWG IX will choose a focus for the meeting such as tourism, fishing, marine shipping, or oil & gas.  
**Responsible:** IICWG IX Organizing Committee  
**Due Date:** April 1, 2008  
**Status:** Closed. The organizing committee has sent invitations to IICWG members. Several theme sessions have been worked into the agenda including icebergs and collaboration in ice chart production.
- 8-10 Local organizing committee to finalize and post final IICWG VIII meeting minutes and plenary/committee action items within 30 days of meeting end.  
**Responsible:** Eric Madsen, Ola Gråbak, and Florence Fetterer  
**Due date:** November 29, 2007  
**Status:** Closed. The meeting summary and presentations were posted on the website last week. John Falkingham has a few DVDs with the all of the content.
- 8-11 The Swedish ice service will be the host of IICWG IX. IICWG membership should be informed of the location and date of the IICWG IX to be held in Sweden.  
**Responsible:** Swedish Ice Service  
**Due Date:** April 1, 2008  
**Status:** Closed. Invitation letter as sent out April 30, 2008. Lulea, Sweden Oct 20-24, 2008
- 8-12 Letter to the Director of ESRIN – Thank you for hosting  
**Responsible:** Madsen and Co-Chairs. Liaise with Gråbak  
**Due Date:** November 15, 2007  
**Status:** Closed. Letter was sent to ESA.
- 8-13 Letter to ESA President – Importance of Sentinel-1, integration of constellations.  
**Responsible:** Data Committee Seina, Tangen. Liaise with Gråbak  
**Due Date:** December 25, 2007  
**Status:** Closed. The letter signed by the co-chairs was sent out in February 4, 2008 to Dr. Volker Liebig, Head of ESRIN and Director of Earth Observation Programmes.



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- 8-14 Draft and distribute to the IICWG membership a Statement of Work for a person to lead an IICWG Secretariat. Individual would work with IICWG secretary Madsen. Submit proposal to CSA for funding.  
**Responsible:** Doug Bancroft  
**Due Date:** March 1, 2008  
**Status:** Closed. SoW was distributed September 12, 2008.
- 8-15 IICWG to consider including a special GIS dimension for IICWG IX  
**Responsible:** Organizing Committee, IICWG Secretariat  
**Due Date:** Ongoing  
**Status:** Closed. Organizing Committee attempted to do so but with little success.
- 8-16 Determine timing and theme of 10th IICWG meeting hosted by WMO, Geneva  
**Responsible:** ETSI Chair  
**Due Date:** IICWG IX  
**Status:** Open. ETSI Chair (Vasily Smolyanitsky) has proposed IICWG X be in Geneva during the latter half of November 2009. Exact dates to be selected.